



MEGHALAYA BOARD OF SCHOOL EDUCATION
HEADQUARTERS::TURA

NOTIFICATION No. 1013
Dated Tura, the 31st March, 2026

It has come to the knowledge of the Board that schools while applying for Transfer/Change of Institution/Change of Stream have not been complying to the guidelines published for *School/Institution Change, Stream Change and Subject Change, by MBOSE. Further students have been seeking promotion from XI to XII from the Board.* In this regard it is hereby informed as follows, that

1. Candidates unsuccessful in Class XI (Eleven) **Promotion Examination** and wishing to re-admit/transfer to a different institution/change stream/change subject, the last date is **30th April every year.**
2. Candidates unsuccessful in Class XII (Twelve) **Selection Examination** and wishing to readmit/transfer to a different Institution/change stream/change subject, the last date is **30th April every year.**
3. However, candidates who have appeared their Board Exams (HSSLC) that year and was unsuccessful, are given **30 (Thirty) days from the time of declaration of Board Results,** to transfer/change institutions/change stream/change subject, as the case maybe.
4. Promotion of students from XI to XII is the responsibility of schools, based on the students' performance in the Promotion Examination.
5. **IMPORTANT: Candidates, who have not successfully cleared their Class XI (Eleven) Promotion, will NOT be allowed to transfer to another institution and to upgrade to Class XII (Twelve). They have to be readmitted to Class XI (Eleven) only. Class XI (Eleven) promotion result is mandatory to be produced while applying for NOC. Application for NOC from the Board is also mandatory for any school to admit these transferring students into their institutions. No Higher Secondary School/College will therefore, admit any student without the consent/NOC of the Meghalaya Board of School Education.**

(T. R. Laloo)

**Director, Accreditation & Controller of Examinations,
Meghalaya Board of School Education,
Tura.**

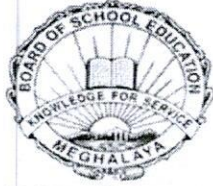
No. MBOSE/HSSLC/Tr/Ex-39/Vol-XVI/20/59372-78

Dated Tura, the 31/03/2026.

Copy to:

1. Director (Administration), MBOSE Regional Office, Shillong, for necessary action.
2. District School Education Officers of all Districts of Meghalaya, for information.
3. Jt. Director, ITES for publication on the Board website
4. All Heads of Higher Secondary Institutions under Meghalaya Board of School Education, for compliance
5. Superintendent Registration Branch, MBOSE, Tura, for information.
6. Office Copy.

**Director, Accreditation & Controller of Examinations,
Meghalaya Board of School Education,
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ANNEXURE I

SOP FOR INSTITUTIONS

1. If you **do not wish to re-admit** the unsuccessful student to your school, provide the NOC for school change along with their Registration (in original) and Class XI (Eleven) Promotion result sheet. Inconveniences to both parties at a later stage are thereby averted. TC can be issued once NOC is received from the Board. For those seeking transfer at XII (Twelve) schools are to provide the Selection Exam result sheet/marksheet/report card as well.
2. **Schools receiving/admitting** students transferring from other institutions should first verify their previous **registration status** with the Board and provide NOC for admission. Collect the documents of these students and apply for NOC from the Meghalaya Board of School Education. **This process is to be completed by the admitting school itself and not the student. If the school is admitting more than one student, collect the forms and submit them together at the MBOSE office Tura/Shillong. No application for NOC by an individual student shall be entertained, henceforth.**
3. During the process of application, the student may be allowed to start attending classes in the Institution, while the transfer NOC is being processed, provided all documents submitted to the Board are in order.
4. **Documents for TRANSFER ORDER:**
 - a. NOC from previous institution.
 - b. NOC from receiving institution.
 - c. XI (Eleven) Promotion Marks sheet.
 - d. Class XI (Eleven) Registration card in original.
 - e. For those unsuccessful at Selection, Selection Test result to be attached.
 - f. Address proof of parents/student.
5. **For any queries please contact MBOSE office Tura and Shillong.**

(T. R. Laloo)

Director, Accreditation & Controller of Examinations,
Meghalaya Board of School Education,
Tura.