

**MEGHALAYA BOARD OF SCHOOL EDUCATION
HEADQUARTERS: TURA**

MBOSE/SSLC/Exam-143/93/CON/2025/28716-30776

Dated Tura, the 23rd October, 2025.

From : *Shri. T.R. Laloo,
Director Accreditations and Controller of Examinations,
Meghalaya Board of School Education,
Tura.*

To : *All the Heads of the Institutions,
Secondary/Higher Secondary Schools,
Meghalaya Board of School Education.*

Sub : Guidelines for online filling and submission of Examination Forms, Fees, etc. of the Secondary School Leaving Certificate Examination-2026 for all categories-Information thereof.

Sir/Madam,

The Secondary School Leaving Certificate Examinations “*Guidelines for filling up and submission of Examination Forms and Fees for all categories of candidates*” is compiled to draw your kind attention as we prepare for the Board Examinations 2026. Guidelines must be thoroughly examined and understood before filling up the forms for examinations as changes may have been incorporated due to amendments in the Examination Regulations which may have been notified online through www.mbose.in. Therefore, concerned Institutions and the student community are expected to remain mindful of such online notifications. This Guideline applies only to the Secondary School Leaving Certificate Examination, 2026.

N.B.: The Board has decided that the filling and submission of Examination forms will be fully online from the ensuing SSLC Examination-2026.

PROCESS FOR FILLING AND SUBMISSION OF FORMS:

The Officers-in-Charge of the Examination Centres/Heads of the Institutions are requested to *keep note of the following:*

How to fill up: PDF and video of how to fill up will be given in the MBOSE website (mbose.in)- Examination Login. All the heads of the institution are requested to either read the PDF or watch the video thoroughly and understand the procedure before proceeding to filling up of forms of the candidates.

For any query/problem contact the following persons during office hours:

1. *Shri J. P. Marak-98560-81438*
2. *Shri G C Paul – 70056-63052*
3. *Shri M. A. Sangma-98622-17509*

The various categories of candidates and their fees are noted below:

- 1) Regular I & II.
- 2) Non-Regular.
- 3) Private.
- 4) Compartmental.
- 5) Improvement.

1) REGULAR I AND REGULAR II CANDIDATES:

These candidates are students who comes from Affiliated and Unaffiliated Schools and who attend regular classes.

i) **Regular-I:** The Candidates of affiliated schools are categorised as Regular-I.

ii) **Regular-II:** The Candidates of un-affiliated schools are categorised as Regular-II

FEES TO BE PAID: The fees to be paid by the Regular I & II Candidates are highlighted below:

Categories	Examination Fee	Document Fee	Centre Fee**	Permission Fee	Total Fee to be paid by the Candidate
Regular-I	450	550	250	XXX	1250
Regular-II	450	550	250	300	1550

****The Centre Fee are to be deposited to the respective Officer – in – Charge of the Centres to meet the Centre expenditures.**

SUBJECTS FOR EXAMINATION:

- a. **Theory Subjects:** Regular Candidates (both I & II) will have to appear in the following subjects as given in the table below. The demarcation of marks is also provided. The Vocational subjects are only applicable to schools empanelled by the Government to introduce vocational education.

SUBJECT	THEORY MARKS (EXTERNALLY ASSESSED)	INTERNAL MARKS PRACTICAL (INTERNALLY ASSESSED)		TOTAL
English	80	20		100
Additional English/Indian Language	80	20		100
Mathematics	80	20		100
Science & Technology	80	20		100
Social Science	80	20		100
Health and physical Education / Computer Science	80	20		100
Vocational Subjects (in lieu of Health and Physical Education /Computer Science): Tourism/IT/ITES/Healthcare/ Electronics/Agriculture/Beauty and Wellness.	30	<i>Assessed by Sector Skill Council (Practical)</i>	<i>Awarded by Vocational Trainers through CCE (Internal)</i>	100
		50	20	

- b. **Internally Assessed Domains:** The Regular Candidates of both Affiliated and Unaffiliated Schools are to be assessed and graded on the following domains:

- i. **Physical Education (PE)**
- ii. **Creative Expression (CE)**
- iii. **Work Experience/ SUPW (WE/SUPW)**
- iv. **Environmental Education (EE)**

- c. **Indian Languages (IL) and Additional English:** The Indian Languages offered by the Board are as follows:
- i. Garo
 - ii. Khasi
 - iii. Assamese
 - iv. Bengali
 - v. Hindi
 - vi. Nepali
 - vii. Urdu
 - viii. Mizo

2) NON – REGULAR CANDIDATES:

Non-Regular Candidates are those candidates who appeared and failed in SSLC Examinations 2025 or prior but did not return to attend regular classes. They need not re-appear the Selection Exam conducted by the District Selection Board/Committee. These candidates are to filled their form in the SSLC Examination centres where they had appeared the last examination.

FEES TO BE PAID: The fees to be paid by the Non – Regular Candidates is highlighted below:

Categories	Examination Fee	Document Fee	Centre Fee**	Permission Fee	Total Fee to be paid by the Candidate
Amount (in Rupees)	450	550	250	300	1550

****The Centre Fee is to be retained by the respective Officer – in – Charge of the Centres to meet the Centre’s expenditures.**

SUBJECTS FOR EXAMINATION: Non-Regular Candidates are to appear the same **6 (Six)** subjects they had appeared in the last SSLC Examination. Internal /Practical marks of candidates who had opted for Vocational subject in the last examination will be carried over.

3) PRIVATE CANDIDATES:

These are candidates who have attended and completed class X regular classes and appeared and failed Selection Test Examination in 2024 or prior conducted by their own schools, in case of Affiliated Schools, and conducted by the District Selection Board of every District for Un-Affiliated Schools. These candidates are to filled their form in the SSLC Examination centres where their School is clubbed for appearing SSLC Examination.

FEES TO BE PAID: The fees to be paid by the Private Candidates is highlighted below:

Categories	Examination Fee	Document Fee	Centre Fee**	Permission Fee	Total Fee to be paid by the Candidate
Amount (in Rupees)	450	550	250	300	1550

****The Centre Fee will be retained by the respective Officer – in – Charge of the Centres to meet the Centre expenditures.**

4) COMPARTMENTAL CANDIDATES:

Compartmental candidates are those candidates who have failed in the SSLC Examination 2025 in 5 (Five) or less subject(s). For these candidates, the internal/practical marks of regular candidates of SSLC Examination-2025 will be carried over. These candidates are to filled their form in the SSLC Examination centres where they had appeared their last SSLC Examination.

FEES TO BE PAID: The fees to be paid by the Compartmental Candidates is highlighted below:

Categories	Examination Fee	Mark Sheet Fee	Admission Card Fee	Certificate Fee	Centre Fee**	Permission Fee	Total Fee to be paid by the Candidate
Amount (in Rupees)	300		550		250	300	1400

****The Centre Fee is to be retained by the respective Officer – in – Charge of the Centres to meet the Centre's expenditures.**

NOTE:

- a. *The Board grants only 2 (Two) chances to individuals wishing to appear as Compartmental Candidates. Therefore, if you have appeared as a Compartmental Candidate in 2025, twice already including the supplementary examination, then the candidate will have to appear as a Non-Regular Candidate on all the six subjects, for 80 marks each, in the SSLC Examination, 2026.*
- b. *A consolidated mark sheet will be issued to successful Compartmental candidates, inclusive of the subjects passed in the previous examination. Internal marks will be carried over.*

5) IMPROVEMENT CANDIDATES:

Improvement candidates are those candidates who have appeared in the 2025 SSLC Examination and passed. These are categorised as improvement candidates. These candidates are to filled their form in the SSLC Examination centres where they had appeared their last examination.

FEES TO BE PAID: The fees to be paid by the Improvement Candidates is highlighted below:

Categories	Examination Fee	Mark Sheet Fee	Admission Card Fee	Centre Fee**	Permission Fee	Total Fee to be paid by the Candidate
Amount (in Rupees)	450		350	250	300	1350

****The Centre Fee is to be retained by the respective Officer – in – Charge of the Centres to meet the Centre's expenditures.**

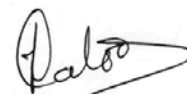
Subjects for Examination will depend on the subject(s) the candidate desires to improvement as per the permission granted by the Board.

IMPORTANT DATES

<i>CATEGORY OF CANDIDATES</i>	<i>Portal opening</i>	<i>Portal Closing</i>	<i>WITH LATE FINE OF Rs. 300 (per candidate)</i>
For all Categories	27-10-2025 (Monday)	21- 11 – 2025 (Friday)	26- 11 – 2025 (Wednesday)

IMPORTANT NOTES

- A. **Examination fee once paid shall not be refunded.**
- B. **Examination fee for PWD candidate(s) is exempted.**
- C. **Late Fee/Fine:** Over the years it has been found that many schools have failed to submit the required forms and fees on time causing inconvenience to the Board and other institutions, which also delays the generation of admission cards and requisition of question papers, etc. **Therefore, forms and fees submitted after the last date as notified by the Board up to the fifth day from the last date will attract a fine of Rs. 300 (Rupees three Hundred Only) per candidate.**
- D. **Filling and submission of forms will not be entertained after the last date.**
- E. *Contact numbers of the Candidates are compulsory to be filled in the space provided for ease of communication with the student.*
- F. THE ABOVE GUIDELINES IS TO BE SHARED WITH THE STUDENTS AND ALL CONCERNED TO AVOID MISCOMMUNICATION, CONFUSION AND ENCOURAGE TRANSPERANCY.
- G. India is a signatory to the UN's 2030 Agenda for Sustainable Development comprising of seventeen Sustainable Development Goals (SDGs) signed at the Sustainable Development Summit of the United Nations in September 2015. SDGs are comprehensive and focus on five Ps – people, planet, prosperity, peace and partnership. It becomes an imperative for the Meghalaya Board of School Education as a Board under the Union, to contribute to the achievement of the SDGs by implementing programs that contribute to sustainable development. ***Therefore, the Board in its effort to achieve the SDG 4, 9, 11 and 12 has started issuing forms, notices and other information online in order to achieve quality education and reduce consumption and wastage of resources.*** All schools are expected to follow suit.



(F. R. Laloo)

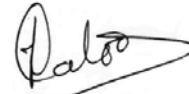
***Director Accreditation & Controller of Examinations,
Meghalaya Board of School Education,
Tura.***

MBOSE/SSLC/Exam-143/93/CON/2025/30777-794

Dated Tura, the 23rd October, 2025.

Copy to:

1. The Executive Chairman, MBOSE, Tura.
2. The Director, MBOSE, Shillong office, Shillong.
3. The Jt. Director, ITES, MBOSE, Tura for necessary action.
4. The District School Education Officers of all districts.
5. Office file.



*Director Accreditation & Controller of Examinations,
Meghalaya Board of School Education,
Tura.*
