



MEGHALAYA BOARD OF SCHOOL EDUCATION
HEADQUARTERS :: TURA.

No. MBOSE/AW/RNT /170/18/25652

Dated Tura, the 6th June, 2025.

Notice of Expression of Interest -
Developing Basic Khasi and Basic Garo Textbooks for Classes I - V

The Meghalaya Board of School Education invites Expressions of Interest from experienced book publishers for developing Basic Khasi and Basic Garo textbooks for Classes I - V for the academic year 2026.

Interested publishers or printers may submit their expression of interest under the following criteria and conditions.

1. The Publisher must have qualified authors or subject experts. The manuscripts should contain the following:
 - i. Name of the Author(s).
 - ii. Qualification of Authors.
 - iii. Subject/ Area Specialization.
 - iv. Educational Level taught (if Teaching).
 - v. Experience and No. of years in Textbook Writing.
 - vi. Training in Textbook Development Attended (if any): *Supporting Documents to be attached.*
 - vii. Designation of Authors.
 - viii. Author's contact number.
2. The manuscripts shall be analysed on the following conditions and criteria:
 - i. The content of the textbooks should be primarily picture based for Classes I & II and gradually increase in difficulty level for Classes III, IV & V.
 - ii. More emphasis should be given on basic communication skills and one side of the page should be in Khasi and corresponding side in Garo.
 - iii. Appropriate designs and layout.
 - iv. Appropriate language and free from conceptual, chronological and empirical errors.
 - v. Presentation of subject matter should stimulate interest, creativity, analytical and creative thinking, and spirit of inquiry.
 - vi. Diagrams, illustrations and photographs are clear appropriate and clean with proper labeling/description.
 - vii. Linkage and application of concepts and skills in daily life is included.
 - viii. The number of exercises at the end of each lesson are adequate and stimulate the creative and analytical thinking of learners.
 - ix. Free from grammatical, factual and formatting errors.
 - x. Reference to textbooks, material and other resource material is acknowledged and mentioned in the manuscript.
 - xi. Each chapter/unit covers themes and topics, learning outcomes and suggested activities as per the latest National Curriculum Framework and NEP 2020
 - xii. Addresses gender issues appropriately.
 - xiii. Manuscript presented is dynamic, stimulating and user friendly.
 - xiv. Sources of information, especially factual information to be derived from primary sources.
3. **Audited Balance Sheet:** Submit audited balance sheets for the last three financial years (2022 - 23, 2023 - 24 and 2024 - 25) with a Unique Document Identification Number (UDIN).

4. **Income Tax Return:** Provide Income Tax Returns for the last three financial years (2022 - 23, 2023 - 24 and 2024 - 25)
5. **Tax Audit Report:** Include Tax Audit Reports for the last three financial years (2022 - 23, 2023 - 24 and 2024 - 25)
6. **Experience:** Possess a minimum of 5 years of experience in publishing books.
7. **GST Registration Certificate:** Provide a valid GST Registration Certificate.
8. Undertaking to pay Royalty @ 10% of the MRP to the Board annually.
9. **Business Entity:** The bidder should be a proprietorship partnership firm or a company.
10. Undertaking to adhere to strict timelines and deliver textbooks in sufficient quantities within the specified deadlines.
11. Undertaking to comply with the content and formatting guidelines provided by the Board.
12. Valid Trading License from any of the District Council of Meghalaya.
13. **Local Presence:**
Physical presence: The bidder must demonstrate the ability to conduct business operations locally and provide evidence of collaboration or partnerships with local businesses, sub contractor or suppliers that have experience in similar works.
14. Preference will be given to those who have experience in printing, supply and distribution of MBOSE textbooks.
15. Interested parties are requested to submit their expression of interest along with 3 (three) copies of the manuscripts of each title and the required documentation listed above by 3rd Oct., 2025.

For further information or clarification, please contact:

1. Dr. (Smt.) Esther J.E. Shongwan,
Jt. Chief Academic Officer,
9436703995
2. Shri Fecister R. Marak,
Dy. Chief Academic Officer,
8014191793

Please note that the Meghalaya Board of School Education reserves the right to accept or reject any Expression of Interest without assigning any reason thereof.

Important Dates: Deadline for Submission of Expression of Interest: (3rd Oct, 2025)
 Review and Evaluation of Expressions of Interest: (5th to 31st Oct, 2025).
 List of Shortlisted Publishers: (14th Nov, 2025).



Dr. J.A. Marak,
Chief Academic Officer,
 Meghalaya Board of School Education,

Tura.
 Dated Tura, the 6th June, 2025.

Memo No. MBOSE/AW/RNT/170/18/25653-680

Copy to:

1. P.S. to the Hon'ble Education Minister, Education Department.
 2. The Commissioner & Secretary to the Govt. of Meghalaya, Education Department.
 3. The Director of School Education & Literacy, Meghalaya, Shillong.
 4. The Director of Educational, Research & Training, Meghalaya, Shillong.
 5. The Director (Regional), MBOSE, RO, Shillong.
 6. All the Publishers for information and necessary action.
 7. The Deputy Director (I.T.E.S.), MBOSE, Tura to post it in the MBOSE website.
 8. Office file for information.
- } for information



Chief Academic Officer,
 Meghalaya Board of School Education,
 Tura.