



MEGHALAYA BOARD OF SCHOOL EDUCATION HEADQUARTERS :::: TURA

Application for correction of name/any other information in (tick ☒) Admit Card ☐
 Marksheet ☐ Certificate ☐ Registration Card ☐ (use separate application for each)

1. Name of the candidate: _____
2. Examination:SSLC/ HSSLC Year _____ 3. Roll No. : _____
4. Registration No _____ 5. Result: _____
6. School/ Institution: _____
7. Examination Centre: _____
8. Nature of correction : _____
9. Details of correction (please fill only the fields that require correction):

9(i) Correction of Own Name:

incorrect																			
correct																			

9(ii) Correction of Father's Name:

incorrect																			
correct																			

9(iii) Correction of Mother's Name:

incorrect																			
correct																			

9(iv) Correction of Photo: (paste the correct passport size photograph in the box below):

9(v) Correction of Signature: (give the correct specimen signature in the box below):

10. Forwarding remarks by the Head of the Institution/Officer-in-Charge of the Centre (Endorsement) : -

Signature of the Head/Officer-in-Charge
with Seal

11. Undertaking by the candidate:

I, _____ (name) hereby, declare that, the entries made by me and the supporting documents attached herewith are complete and true to the best of my knowledge and based on records and if anything is found false, I am liable to any action as the Board deems fit.

Date:/...../20_____

Signature of the Student
Contact number_____

Instructions to the candidate:

(i) Application form for correction shall be submitted with endorsement (at Sl. No. 10) from the Head of the Institution in the case of Regular Candidates and candidates from unaffiliated schools, appearing as private candidate in the current academic session. For Non-regular candidates, applications should be endorsed (at Sl. No. 10) by the Officer-in-charge of the centre in which he/she appeared in the examination in the current year. Endorsement is not essential for candidates who had passed the respective Board examinations in previous years.

(ii) Original document (s) on which correction is required shall have to be surrendered to the Board.

(iii) Attach valid supporting documents on which correct details are mentioned (for example Admit card/Registration card of SSLC, EPIC, Birth Certificate, Caste Certificate, Adhaar Card, Affidavit, etc).

(iv) If changes were made as per Tribal Customary Laws, a certificate from a competent authority is to be attached.

(v) Correction Fees:

a. ₹. 700.00 per document (fee is revised from time to time).

Note: MBOSE reserves the right to accept or reject the applications for correction of documents.
